

*Professional Development Appraisal System (PDAS) and
Galena Park Development and Appraisal System (GPDAS)*

Teacher Appraisal Calendar for 2010-11

1. **APPRAISAL CALENDAR**

- The appraisal period must include all days of instruction – Aug. 23, 2010 – June 2, 2011
- Excludes the first 2 weeks of instruction - cannot begin before September 7, 2010
- Prohibits observations on the last instructional day before official school holidays.

Observations **cannot** be conducted on the following dates:

November 11, 2010
November 19, 2010
December 17, 2010
January 14, 2011
February 18, 2011
March 11, 2011
April 21, 2011

- The **Teacher Self-Report form (SRF)** is due to appraisers within 3 weeks of the teacher orientation. **The deadline is September 13, 2010**
- **Annual Summative Conference** must be completed no later than 15 working days prior to the last day of instruction. **Must be completed on or before May 11, 2011.**

2. **FINAL TEACHER SELF REPORT FORMS**

Final revision of Sec. I and completion of Secs. II and III of the SRF must be to appraisers at least 2 weeks prior to the annual summative conference. **All completed SRF's should be to principals no later than April 27, 2011, for summatives to be completed on May 11, 2011.**

The Teacher Self Report Form is published on the GPISD web page. All teachers can access the 6-page Teacher Self Report form at <http://galenaparkisd.com/forms/selfreport.pdf>

3. **SUMMATIVE ANNUAL APPRAISAL**

The completed Summative Annual Appraisal Report form (SAAR) must be given to the teacher at least 5 working days prior to the annual summative conference. **Teachers having their summative conference on the last possible day, May 11, 2011, would have to have their SAAR on or before May 4, 2011.**

4. **PDAS WALK-THROUGH FORMS**

The campus appraiser must conduct a total of **4 walk-throughs for each teacher.**

Exceptions for campuses with **Recognized** or **Exemplary** ratings for the 2010-11 school year are: a minimum of 2 walk-throughs required for Master Teachers meeting the following criteria:

- Have been in GPISD for the past 2 years and have been appraised using the GPDAS or PDAS instrument **AND**
- Have scored 80% or above in all domains for the previous 2 school years (2008-2009 and 2009-2010.)