

MEDICATIONS AT SCHOOL

School employees may administer medication when absolutely necessary. Medication may be given at school if the instructions require a dosage of 4 times a day (every 6 hours) or by specific order from the student's doctor. Alternate arrangements should be made for other medications. The following guidelines should be carried out when medications brought to the school office.

A. Medication

1. Prescription Medication

- a. Must be in the original container for the specific child.
- b. Must be labeled:
 - 1. Current date
 - 2. Child's name
 - 3. Name of medication
 - 4. Specific instructions
 - 5. Doctors name

2. Non- prescription

- a. Must be in original container
- b. Must have student name
- c. Must have doctors note stating why/duration of medication (ex: may take Tylenol for headache)

B. Permission

1. Must be given in writing by the parent or guardian

- a. A written permission to give medication at school
- b. Non-prescription medication:
 - 1. Must have the amount to be given
 - 2. The dosage must agree with manufacturers recommendation
 - 3. Must have time to be given

If the school nurse should question the administration of any particular medication as excessive or potentially harmful, then the parent/legal guardian will be contacted. NARCOTIC MEDICAITON/MEDICATION CONTAINING NARCOTICS WILL NOT BE ADMINISTERD AT THE SCHOOL FOR THE SAFETY OF THE CHILD. Example: medication with codeine.

I give my permission for _____ (student) to be administered _____ (medication) by school personnel. This is to be administered at _____ (time).

Parent /Guardian Signature

Phone Number

Email

All medications are returned at the end of the year (please choose)

_____ sent home with student

_____ picked up by the parent

For school use only:

Today's date _____

RX: _____ Medication Name: _____

Pharmacy: _____ Doctor: _____

Date of RX: _____ Instructions: _____