

# Tracking Student Participation

## Goals

Consistent, accurate tracking of student participation in remote learning can assist teachers and administrators in the following ways:

1. Ensuring equal access to instruction for all students.
2. Promoting student success by informing instructional leaders of student engagement levels.
3. Providing local data to keep a pulse on continued instruction.

## Tracking Student Participation

Remote learning environments can be characterized by whether instruction is happening in real time (synchronously, as in a virtual classroom) or without real time interaction (asynchronously, as in viewing a video remotely). These environments each present unique participation measurement hurdles that are also affected by the level of technology available. While specific measures chosen by districts may vary according to technological capacity and instructional design, below are some guiding principles:

1. Students should have multiple opportunities to demonstrate their participation, potentially in any given instructional day.
2. Measures should be easily tracked by teachers or administrators.
3. To the extent possible, measures should readily indicate whether a student or group of students is engaging in remote learning content and activities.

The following table characterizes example participation methods depending on the learning environment and technology available.

<i>Example participation tracking methods</i>	Learning Environment	
	Synchronous (real time)	Asynchronous (not real time)
<b>Technology Level</b>		
Low	<ul style="list-style-type: none"> <li>• Participation in conference or other individual phone calls</li> </ul>	<ul style="list-style-type: none"> <li>• Text (including group text)</li> <li>• Email with question or other student-initiated contact</li> <li>• Packet pick ups</li> <li>• Submission of an assignment</li> </ul>
Medium/High	<ul style="list-style-type: none"> <li>• Participation in video conferencing with staff or live virtual classroom</li> <li>• Participation in interactive tutorial</li> <li>• Participation in an online study group</li> </ul>	<ul style="list-style-type: none"> <li>• Posting in a discussion forum or online academic discussion with timestamp</li> <li>• Completion of online web forms or surveys</li> <li>• Edgenuity</li> </ul>

Note:

- Teachers must document weekly the participation options provided to students.
- Similar to campus walkthroughs, principals are responsible for weekly monitoring teachers' tracking of student participation.