



Education Foundation
GALENA PARK INDEPENDENT SCHOOL DISTRICT
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April 8, 2019

Dear Galena Park ISD Employee:

With great excitement, the Galena Park ISD Education Foundation has released the 2019 applications for Innovative Teaching Grants Program. We look forward to reading your creative and innovative educational projects. The following are guidelines to keep in mind when submitting your application:

- The deadline for submission of proposals is **4 pm on Friday, May 31, 2019**. NO LATE PROPOSALS WILL BE ACCEPTED.
- **One original signed copy of the application cover sheet (first page) and ten copies** of the proposal should be dropped off or sent through interoffice mail to: GPISD Education Foundation, Administration Building. Each copy should be **paper clipped – no staples.**
- If you are submitting attachments to your application that cannot be copied (i.e. artwork), please submit ten attachments so each reviewer will get one. If you make your request known in your application, these attachments will be returned to you.
- Please **do not** include special folders or envelopes with your application.

The proposals will be judged by the Education Foundation's Grant Review Committee. This committee is formed mainly of persons outside the employment of Galena Park ISD. Therefore, please remember to ***avoid education jargon or abbreviations*** when writing your application.

Selections will be announced in October 2019 by the Prize Posse. Grant recipients will be required to submit to the Education Foundation a final report. In addition, grant recipients might be asked throughout the coming year to attend Foundation sponsored fundraising events in order to promote community awareness of this program. Recipients will never be required to attend, but if their schedule allows, participation would be greatly appreciated. Also recipients may be asked to make a presentation of their grant at a regularly scheduled Foundation board meeting.

If you have any questions, please call me at (832) 386-1226 or email me at cethridge@galenaparkisd.com.

Good luck,
Cathy Ethridge
Cathy Ethridge

“Funding Innovation in the Classroom”