



**Program:** Business Management and Administration

**Plan:** Administrative Services and Management

**Certifications:** Microsoft Office Specialist

**Career Goal:** Chief Executive, Sales Manager, Financial Manager, and Human Resource Manager

<b>9<sup>th</sup></b>		<b>10<sup>th</sup></b>	
1	English I	1	English II
2	Algebra I	2	Geometry
3	World Geography	3	World History
4	Biology	4	Chemistry or IPC
5	PE	5	Fine Arts
6	Spanish I or II	6	Spanish II OR III
7	Principle of Business/Prof Communications	7	BIM I
8	Elective	8	Elective (Accounting I)

<b>11<sup>th</sup></b>		<b>12<sup>th</sup></b>	
1	English III	1	English IV
2	Algebra II	2	4 <sup>th</sup> Year Math
3	U.S. History	3	Economics-FE/ U. S. Gov't
4	Physics	4	Anatomy & Physiology
5	BIM II	5	Business Law or Global Business
6	Practicum in Business Management	6	Practicum in Business Management II
7	Practicum in Business Management	7	Practicum in Business Management II
8	Practicum in Business Management	8	Practicum in Business Management II