



**Association of Texas Professional Educators
Galena Park Local
2019 Grant Information**

The Galena Park ATPE acknowledges outstanding and creative ATPE members who develop programs or proposals intended to improve the quality of education for the children they serve. Grants are available for professional or associate members of the Galena Park Local Chapter and are exclusively for projects that directly effect students. The amount of the grant is \$500.00 maximum for the 2019-2020 school year.

Award Criteria:

1. Applicant must be an ATPE member within the GPISD local.
2. Applicants must use the 2019 Grant Application.
3. Applications must be typed or printed clearly using black ink.
4. Grant proposals must be solely for projects directly involving students.
5. Applicants should include an itemized cost analysis of all components of their proposals; an itemization of additional funds, if any, to be used for their proposed programs; and an explanation identifying the source of these funds. Individual grant request can not to exceed \$500.00
6. Grant recipients are required to show outcomes of the project in a presentation at a local ATPE meeting the following year.
7. Applicants cannot be winners of a 2017 or 2018 Grant and 2018 winners cannot have expenses covered by other grants/programs.
8. **Completed applications must be postmarked by February 28, 2019, or received via fax or inter-office mail by Friday March 1, 2019.**

Selection Process:

1. Applications must be **postmarked** no later than **February 28, 2019**. The committee will not consider late, incomplete, or illegible submissions.
2. The Grant Selection Committee members will review the applications.
3. The grant winners will be announced at the April 30, 2019 local meeting.
4. The grant monies will be distributed upon submission of original receipts.

**Mail completed grant application to: Lynn Nutt
c/o GPISD Administration Building
14705 Woodforest Blvd.
Houston, Texas 77015
Fax: 832-386-1427
Phone: 832-386-1006**

For questions contact any local ATPE Officer.



**GALENA PARK ATPE
2019 Grant Application**

Category: Professional Member Associate Member

Type or print clearly using black ink.

Name of Applicant _____

Home Address _____

City/State/Zip _____

Home Phone _____

Home E-mail _____

Position/Teaching Assignment _____

School District _____

Campus/Building _____

Campus Address _____

City/State/Zip _____

School Phone _____

School E-mail _____

I assert that all information included on this grant application is true and accurate:

Applicant Signature: _____ Date: _____

All applicants will receive consideration for the Galena Park ATPE Grant without regard to sex, race, color, national origin or ancestry, religion, age, handicap, or marital status.



GALENA PARK ATPE

2019 Grant Essay Questions

Each applicant must answer the essay questions below and attach them to the application form when returning it to the committee chairman. Limit responses to one typed or printed double-spaced 8 1/2" x 11" page per question. Please type or print clearly using black ink.

Pages exceeding the one-page-per-question limit will not be considered by the judging committee.

Essay Questions

1. Describe the project and/or identified need. How many students will be affected by your project? (Itemized expenses should not exceed \$500.00.)
2. How do you plan to put the grant to use? If the grant will not cover planned expenditures, how will you generate additional funds?
3. How does the learning experience in this proposal relate to the school curriculum?
4. Provide any additional comments/information you think might be helpful.

When complete, mail this form and your essay question answers to:

**Lynn Nutt
c/o GPISD Administration Building
14705 Woodforest Blvd.
Houston, Texas 77015
Fax 832 386-1427**

For questions: Contact Lynn Nutt at lnutt@galenaparkisd.com

Or call Lynn at 832-386-1006

Grant applications may be faxed or inter-office mailed by March 1, 2019 or postmarked no later than February 28, 2019.