

## Grading Policies

The following numerical values are assigned to each respectively:

A = 90 - 100

C = 75 - 79

F = 69 - Below

B = 80 - 89

D = 70 - 74

Grades which are temporarily incomplete will be indicated by the mark "I".

Students enrolled in course for dual high school and college credit will be subject to the grading system used by the college system offering the course.

### Behavior Designations

E (Excellent)

- The student has an exemplary attitude, is always cooperative, and always observes school rules and regulations.

S (Satisfactory)

- The student has a good attitude, is cooperative, and generally observes school rules and regulations.

N (Needs Improvement)

- The student's attitude needs to improve. Infractions of school and classroom rules exist.

U (Unsatisfactory)

- The student's attitude is poor and uncooperative. The student disrupts class and shows little respect for school and classroom rules and regulations.

The weighing of the components that are combined to calculate the total grade for any grading cycle can have a variety of conditions.

### Middle School Level

Nine weeks = 4 major grades and 10 daily grades

The semester grade will be determined in the following way:

1st 9 weeks = 42%, 2nd 9 weeks = 43% and semester exam = 15%.

For regular middle school classes daily grades will count 60% and major grades will count 40%.

For Pre-AP middle school courses, daily grades will count 50% and major grades will count 50%.

- 4 major grades that may include, but not limited to, tests, benchmarks, projects, performances/demonstrations, presentations, reports or portfolios.
- 10 daily grades that may include, but not limited to, class work, class participation, teacher observation, quizzes, teacher checklist or homework assignments.

## **Homework Guidelines**

The following guidelines are suggestions to provide consistency and balance with homework. Homework is a vital part of the learning process and the parent-child-school partnership.

1. The purpose of homework should be:
  - A) to help students improve achievement
  - B) to nurture the development of good study habits
  - C) to familiarize parents with their student's work and give them a chance for involvement
2. Guidelines for assigning homework:
  - A) students should have prior instruction
  - B) homework should be promptly evaluated with feedback for students needs
  - C) student homework should be directly related to classroom instruction
  - D) teachers should consider the availability of resources before assigning homework
3. Class work is generally work that is started and finished at school. Homework may be started in the classroom and completed at home.
4. Teachers should strive to ensure that individual students understand the work before homework is assigned. Students have the responsibility of ensuring they have an appropriate understanding of the homework assignment.
5. Homework may count up to 10% of the grading period or may be counted as extra credit depending on the nature of the homework. Exceptions to the 10% weight may be made for work such as science and social studies projects.

## **Student Failure Criteria**

1. Parent/guardian must receive contact if students are receiving a failing grade on the progress report or report card.
2. Teachers must submit a contact log to their appraiser/principal at the end of the grading period with the failing students' names attached. Leaving a message on an answering machine is not considered contact with the parent/guardian.
3. A parent/guardian must be contacted anytime a student's grade drops from passing to failing during a grading period.
4. A conference must be scheduled with a parent/guardian of students who fail during the grading period. Documentation will be submitted to the appraiser/principal.
5. Every student must have the opportunity to RETEST after failing (69 or below) a major test. If a student is eligible to retest, he/she must attend at least one tutorial session before taking the test. The two tests will be averaged together for the test grade. Quizzes and 9 week exams and semester exams are not eligible for retesting.
6. Students may turn in work to eliminate zeros during the grading period. The deadline for submitting the make-up work is one week before the end of the grading period. The district penalty for late work is -10 for one week, -20 for two weeks, and -30 for three or more weeks. The District's penalty for late work in Advanced Placement (AP) classes and Pre-AP classes shall be minus ten points per day late.