

Student Transfers Frequently Asked Questions

Is the district required to provide a student transfer process that allows students to attend a school other than the one to which they are zoned?

The district is only required to offer a student transfer process for reasons supported by either federal and/or state law such as the Texas Public Education Grant (PEG) and confirmed cases of bullying or sexual assault.

How do I obtain a copy of the Student Transfer application?

Applications can be submitted online through the link on the district website under the Student Transfers tab.

How do I renew my previously approved application?

Transfers are approved on a yearly basis. An application for a student transfer must be submitted each year. Transfer requests will be denied if not submitted by the due date.

May I go to a school on my own and request or arrange a transfer for my child?

No, all applications must be submitted to the Student Admissions Department.

Is there a chance that one of my children could be approved for a transfer to the campus I requested and the other one be denied for the same school?

Yes, transfer applications will be approved based on the schools designated as “open - having space available,” and the possibility exists that the requested school may not have space available in both grade levels.

Are all of the student transfers that were granted for the current school year automatically renewed for the upcoming school year?

There are no automatic renewals; however, you may request a renewal by submitting a new application during the application period. Even if you request a renewal in accordance with the guidelines provided with each application, some student transfers granted for the current school year may not be approved for the following school year. For example, if you are required to submit updated forms and documentation or reapply prior to the start of the school year and you do not do so, your child will be assigned to his/her zoned school. If your child has a documented history of truancy, discipline issues, excessive tardies, late/early pickups or unexcused absences, a transfer application for the next school year may be denied.

My child received a student transfer last year; do I need to submit a new student transfer application to renew the transfer if he/she is returning to the same school?

YES. You will need to submit a transfer application each year. Some previously approved transfers may not be approved for the next school year.

May I file a student transfer application for a pre-K child?

No, student transfers are limited to children in grades K-12.

What does “open – having space available” mean?

This means that a school has spaces available at some or all grade levels for transfer students after its enrollment projections for the current school year have been taken into consideration. Projections are based on an analysis of the growth of a school’s attendance zone over the past several years, the average age of the residents living in the zone, the size of the school, the district programs that are offered in the school, and the anticipated number of new students that could enroll in the school during the school year.

Is bus transportation provided?

No, transportation will be the responsibility of the parent.

Can a transfer be revoked?

Yes, student transfers can be revoked. Students who do not follow the rules and regulations of the District, fail to maintain guidelines of the Student Transfer Agreement or have unacceptable attendance, discipline, tardies may have the transfer revoked.